

**MINUTES**

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**CABINET MEETING: 15 SEPTEMBER 2016**

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Cabinet Members Present:	Councillor Phil Bale (Chair) Councillor Peter Bradbury Councillor Dan De'Ath Councillor Bob Derbyshire Councillor Graham Hinchey Councillor Susan Elsmore Councillor Sarah Merry Councillor Ramesh Patel
Observers:	Councillor Neil McEvoy (Item 1 & 2) Councillor Elizabeth Clark (for Councillor Judith Woodman)
Officers:	Paul Orders, Chief Executive Christine Salter, Section 151 Officer David Marr, Interim Monitoring Officer Claire Deguara, Cabinet Office
Apologies:	Councillor Sue Lent Councillor David Walker

**28 MINUTES OF THE CABINET MEETINGS HELD ON 14 & 27 JULY 2016**

**RESOLVED:** that the minutes of the meetings of the 14 and 27 July 2016 be approved.

**29 QUARTER 1 PERFORMANCE**

The Cabinet received the Council's performance report for Quarter 1 (April to June) of the 2016-17 financial year. The report included an analysis of performance by directorate together with an overview of corporate performance including sickness absence rates, PPDR compliance, Freedom of Information requests and Customer satisfaction.

The report also noted the establishment of the Performance Support Group which is designed to oversee and investigate performance at a corporate level.

**RESOLVED:** that the current position regarding performance, the delivery of key commitments and priorities as at Quarter 1, and the action being taken to address areas of concern be noted.

### **30 BUDGET MONITORING - MONTH 4 REPORT**

The Cabinet received an update on the financial monitoring position for the Authority based on the first four months of the financial year. It was reported that the month four revenue monitoring showed a projected overspend of £850, 000 reflecting financial pressures and shortfalls against budget savings targets. These are partly offset by projected savings in capital financing, release of contingency budgets (previously earmarked for voluntary severance), an anticipated surplus on Council Tax collection and non-domestic rate refunds on Council properties.

**RESOLVED:** that

1. the potential outturn position based on the first four months of the financial year be noted.
2. the allocations from the Specific Contingency Budgets to the Economic Development, Communities, Housing & Customer Services and Social Services Directorates as set out in the report be noted.
3. the requirement for all directorates currently reporting overspends as identified in the report to put in place action plans to reduce their projected overspends be reinforced.

### **31 WALES AUDIT OFFICE ANNUAL IMPROVEMENT REPORT**

The Wales Audit Office Annual Improvement Report for 2015-16 was received. The report summarised the audit work undertaken at the Council since the last such report published in September 2015.

Wales Audit Office attended the meeting and reported that based on the work undertaken the Council is likely to comply with the requirements of the Local Government Measure during 2016/17.

**RESOLVED:** that

1. the Wales Audit Office Annual Improvement Report 2015-16 be noted.
2. that key issues will be built into the Challenge Forum meetings.

### **32 SCHOOL ORGANISATION PLANNING: THE PROVISION OF ADDITIONAL ENGLISH-MEDIUM PRIMARY SCHOOL PLACES AT RADYR PRIMARY SCHOOL**

Cabinet considered a report outlining a request to consult on a proposal to increase capacity of Radyr Primary school to meet the rising demand for additional English-medium primary school places in the Radyr and Morganstown area of the city,

**RESOLVED:** that

1. Officers be authorised to consult on a proposal to increase the capacity of Radyr Primary School to allow the school to admit up to 60 pupils from September 2017.
2. It be noted that officers will bring a report on the outcome of the consultation to a future meeting to seek authorisation as to whether to proceed to publish proposals in accordance with section 48 of The School Standards and Organisation (Wales) Act 2013.

### **33 ADVICE & SUPPORT RECOMMISSIONING**

***Appendix G of this report is exempt from publication because it contains information of the kind described in paragraph 16 of Part 4 of Schedule 12A to the Local Government Act 1972***

Cabinet considered a report setting out proposals for the recommissioning of Advice, Floating Support Services and Gender Specific support services (including Domestic Abuse). The Council currently receives a £16.2m Supporting People Programme grant to provide housing related support services. The grant fund a wide range of services including homeless hostels, domestic violence refuges, support housing, floating support provided in client's homes, community alarm and warden services.

**RESOLVED:** that

1. the phased approach to recommissioning Supporting People Programme grant funded services as set in the report, and the use of direct awards as appropriate to facilitate the phased approach to the recommissioning be agreed.
2. the approach to recommissioning phase 1 services: generic floating support services, older persons floating support services, and gender specific services (including domestic abuse) as set out in the report be agreed.
3. the approach to Advice Services as set out in the report , including the recommissioning of services be agreed.
4. authority be delegated to the Director of Communities, Housing and Customer Services in consultation with the relevant Cabinet Member for Health, Housing & Wellbeing and the relevant Cabinet Member for Safety, Engagement & Democracy, the Council's Section 151 Officer, and the Director of Governance and Legal Services to:
  - (i) deal with all aspects of the recommissioning of floating support services, both generic and older persons, gender specific services and advice services as set out in the report, up to and including the award of contracts and

- (ii) deal with all ancillary matters which pertain to the recommissioning proposals set out in this report , including, without limitation, making decision as to any direct award of contracts that may be required until the recommissioning arrangements for all phases are in place.
5. It be noted that it is intended to submit further reports to Cabinet to seek authorisation to commence the procurement processes for those Services to be recommissioned as part of phases 2 and 3, as and when the detailed procurement strategies are developed.

### **34 MEETING HOUSING NEED UNDER THE HOUSING (WALES) ACT - GYPSY & TRAVELLER SITE ASSESSMENT**

**Appendices 1-2 of this report are exempt from publication because they contain information of the kind described in paragraph 16 of Part 4 of Schedule 12A to the Local Government Act 1972**

Cabinet received a report which provided an update on the progress in undertaking the Gypsy and Traveller Site Assessment and set out a proposed way forward for meeting the housing need of the Gypsy and Traveller community of Cardiff.

**RESOLVED:** that

1. It be agreed that further technical investigations will be undertaken as outlined in paragraphs 10 to 14
2. Authority be delegated to Directors for Community, Housing and Customer Services, and City Operations in consultation with appropriate Cabinet Member(s) to report back to Cabinet with the findings of the technical studies along with overall conclusions on the site(s) considered most appropriate to meet the need for Gypsy and Traveller accommodation outlined in this report within 12 months.